

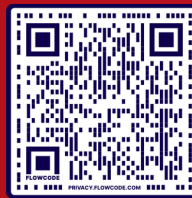
CONNECTING DIGITALLY WITH TRINITY LUTHERAN SCHOOL

TLS BOONE APP



The official Trinity Lutheran School app gives users quick access to news, calendars, announcements, and more. Get important school notifications, view lunch menus, RSVP for events, make payments, and connect with faculty—all in one place.

SCAN TO DOWNLOAD



Download on the
App Store

Available on the
Google Play

FIELD TRIP/EVENT PERMISSION



RSVPs must be completed ONLINE by the parents of all students by the required date for students to attend. If there is a cost associated with the field trip, payment is considered a part of the RSVP. Field trip / Event payments may be made online or on the app via the "payments" tab or can be paid in cash to students' teachers.

REMINDERS & ANNOUNCEMENTS

Emails, push notifications, and mobile announcements are sent out multiple times for each event to remind parents that RSVPs are due. **MAKE SURE you join classrooms with a primary email and "allow" all app notifications.**



SCAN FOR EVENTS/RSVPS

Events/RSVPs can also be accessed through the TLS Boone app - click on the "events" tab or "Events RSVP" button on the home page

ONLINE CLASSROOMS

Classrooms are how teachers connect, share, and communicate with parents. At least one parent / guardian must join the classroom (both can join if they like). If parents are divorced and students live with both parents throughout the year, both parents must join the classroom. Below is classroom info - please do not share password.

Grade:

Password:

We ask that only parents/guardians join the classroom. For those others looking to see pictures and media updates, please direct them to our Facebook page (@tlsboone), which is public and available even if they don't have a Facebook account.



SCAN FOR CLASSROOMS

Classrooms can also be accessed through the TLS Boone app - click on the "classrooms" tab

POSTING

You will not be able to create posts in the online classrooms, but you can comment, like, and respond to teacher's posts. If you have a question not pertaining to a post please contact your child's teacher directly. To communicate with other parents please use the Chat feature to ask questions, share information, or news.



CHAT



The chat feature on the app allows our TLS Parents to communicate with each other, ask questions, share news, etc. Please make sure your TLSBoone profile is set to "public." Your personal information will still be private—it just makes you visible to our TLS site members and makes communication possible.

FOLLOW THESE STEPS

- In the TLSBoone app click on your profile photo (upper left)
- Click the "Edit Profile" button
- Scroll down to the bottom and make sure the "Public Profile" is toggled ON

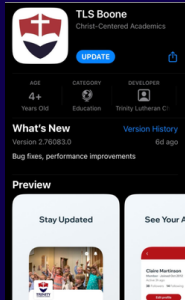
www.tlsboone.us



[f](#) [@](#) [@](#) @tlsboone

TECHNOLOGY TROUBLESHOOTING

PROBLEMS WITH TLS BOONE APP



If you have issues with the TLS Boone app (posts, notifications, events, etc.), first check for updates and install the latest version. If problems continue, delete and reinstall the app. You'll need to sign in again and be sure to "allow" all notifications.

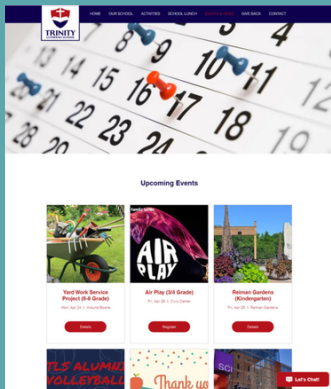
SCAN TO UPDATE OR REDOWNLOAD



Download on the
App Store

Available on the
Google Play

RSVPING FOR EVENTS



If you are not able to RSVP for field trips via the TLS Boone app, you can ALWAYS RSVP for any and all events via the website: www.tlsboone.us/events-news to find the event you need to RSVP for. In every field trip/event email sent out, the RSVP button will always direct you to RSVP via the website.

If you're still having a problem RSVPing please contact your child's teacher or email us at connect@tlsboone.us. Not doing anything is not an effective solution.



**SCAN FOR EVENTS/RSVPS
VIA WEBSITE**

TRIED & TRUE - WEBSITE

If you ever experience problems/issues with the TLS Boone app, you can do EVERYTHING (view classrooms, RSVP, make payments, access forums, etc.) from our website: www.tlsboone.us



**SCAN FOR WEBSITE
HOME PAGE**



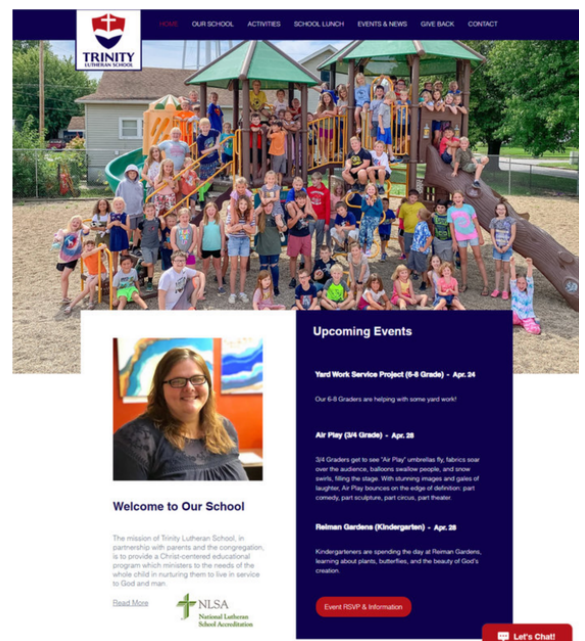
**SCAN FOR
CLASSROOMS**



**SCAN FOR
EVENTS/RSVPS**



**SCAN FOR
DIGITAL
BACKPACK**



www.tlsboone.us



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THE TECHNOLOGY CHECK-LIST



TLSBOONE APP

Getting Started:

- ☐ Download the TLSBoone App
- ☐ Create account/login
- ☐ "Allow" all notifications via phone and app settings
- ☐ Be sure your profile name is your first & last name
 - profile picture (top left corner)
 - "edit profile" button
- ☐ Make your profile public
 - profile picture (top left corner)
 - "edit profile" button
 - scroll down to bottom, toggle ON "public profile"



TLSBOONE.COM

Managing:

- ☐ Use created account to login on website activity on the app and website will be linked
 - "login" is on the classrooms page
- ☐ Manage account via drop arrow (*profile, account, bookings, etc.*)



CHAT

- ☐ Get added to class group chat (*profile must be public*)
- ☐ Communicate with other parents ask questions, share news, etc.
- ☐ Like a DM for our app



ONLINE CLASSROOM

Joining:

- ☐ Find online classroom (*Either on the app or website*)
- ☐ Request to join
- ☐ Enter the required information (*Name, Relationship, Password*)
- ☐ Teacher will approve request

Things to Remember:

- ☐ One account per person
- ☐ Join with the email you want to receive information through
- ☐ At least one parent must join
- ☐ If parents do not live together, but students lives with both parents, BOTH parents must join

Using the Classroom:

- ☐ Find classrooms files, events, photos, etc. via the top tabs
- ☐ Feel free to comment, like, etc. on teacher/school posts
- ☐ Do not create a post without the teacher's permission



**TRINITY
LUTHERAN**

Tel: 515-432-6912
Social Media: @TLSBoone
Email: connect@tlsboone.us